

College of Social Sciences, Seoul National University

2019 Spring Faculty Recruitment Notice

1. Field of Recruitment and Number of Openings

Full-time Faculty Members

Department	Field of Recruitment	Number	Note
Political Science and International Relations	International Relations & Area Studies	1	Foreign nationals (non-Korean citizen)

2. Qualifications

Those who hold a doctorate with no grounds for faculty employment disqualification at Seoul National University (SNU) may apply.

3. Period of Appointment (Contract)

Refer to Regulations Governing Faculty Policies, Procedures, Guidelines of Seoul National University (available in the Notice section at <https://professor.snu.ac.kr>).

4. Review Process

The following items shall be reviewed in stages:

Stage 1) Field of specialization review (research achievement evaluation)

- Qualification for the field of recruitment
- Assessment of recent research achievement (40%)
- Full List of Research Achievements (Overall Research Achievements) (20%)

Stage 2) Interview

- Open presentation of lecture (20%)
- Teaching and research plan (including a personal statement) (10%)
- Assessment of suitability of appointment (10%)

5. Application Documents

a. Application for Open Faculty Recruitment

: Complete the online faculty recruitment application(<https://professor.snu.ac.kr>)

b. Research Publications for Review

: All files should be uploaded on the website(<https://professor.snu.ac.kr>)

1) Submitted research achievements must be published or accepted for publication within the past three years (published after May 1, 2016) which reaches a total of 100 to 300 points.

Or submitted research achievements must be published or accepted for publication within the past five years (published after May 1, 2014) which reaches a total of 150 to 300 points.

- Research publication recognition points:

· Single-authored publication: 100 points

· Co-authored publication of two co-authors: 70 points

· First author or specified corresponding author in a collaborative publication of three or more co-authors: 70 points

· Co-author in a collaborative publication with three authors: 50 points

· Co-author in a collaborative research with four or more authors: 30 points.

- Submitted research publications should not exceed a total score of 300 points.

2) When a research publication that has not yet been published in a journal is submitted, a signed certificate letter of acceptance for publication issued by the journal publisher should be submitted together. Recognition of research publications and the period of recognition are as follows.

- Only the final version of articles accepted for publication after final review may be submitted. Certificates of acceptance for publication should specify this information (The expected date of publication must be prior to May 31, 2019).

- For an article submitted with a certificate letter of acceptance for publication, the final copy should be submitted immediately after the publication. (Deadline for submission: May 31, 2019).

- The final research publication should be the same version as submitted for the application (additions, deletions, and modifications are unacceptable.).

c. Full List of Research Achievements (Overall Research Achievements)

- List of research and publication records published since graduate school to the time of application, including the title, publication date, name of journal, and type of journal.

-The list should follow the format provided by Seoul National University (Excel file) and it should be uploaded.

d. Diplomas and Academic Transcripts

Upload a copy in PDF format. (<https://professor.snu.ac.kr>)

e. Certificates of Employment

Upload a copy in PDF format. (<https://professor.snu.ac.kr>)

f. Personal Statement(CV)

Upload a copy in PDF format. (<https://professor.snu.ac.kr>)

g. Research and Teaching Plan

Upload a copy in PDF format. (<https://professor.snu.ac.kr>)

h. Letters of Recommendation:

It should be from at least two scholars or professionals in the same field of specialization and be sent from the recommenders directly by post or e-mail (hj_ahn@snu.ac.kr)

- The recommendation letter is required only for those who have passed the first stage examination. The results of the first stage examination will be announced individually.
- Information of the recommender must be provided at the time of application, even if the recommendation letter is submitted later. (You should fill out the information on the website(<https://professor.snu.ac.kr>))
- You can also submit a letter of recommendation at the time of application.
- When submitting the recommendation letter via e-mail, it should be in an image format (i.e. PDF, JPG) (HWP or DOC format, which are subject to modification, will not be accepted.)

6. Application Period

a. Application period: **April 8, 2019 (Mon) ~ April 29, 2019 (Mon) 17:00**

Office hours : 10:00~17:00 Korean time, from Monday to Friday

b. Please apply online at the faculty recruitment website (<https://professor.snu.ac.kr>), and upload documents by the deadline (research publications, diploma, certificate etc). Please do not submit these documents by mail or in person.

7. Scheduled Faculty Appointment Date

September 2019

8. Notification of Result

Applicants will be individually notified after the review process according to the personnel affairs regulations of SNU.

9. Miscellaneous

- a. Applicants cannot apply for more than one appointment in SNU's open recruitment. Multiple applications by the same applicant will invalidate all submissions, and the applicant will be excluded from the review process.
- b. According to Article 9 of the Regulations Governing Faculty Policies, Procedures, Guidelines of Seoul National University and other relevant appointment regulations, in the absence of an appropriate applicant, no one may be recruited for appointment, and the scheduled faculty appointment date may be adjusted.
- c. Even after recruitment, the appointment may be cancelled if the applicant fails to meet the required criteria or research accomplishments.
- d. All application documents must be originals. For documents uploaded online, the applicant does not have to submit original version at the time of application. However, when recommended as an appointment candidate, the applicant should submit the original version within given period.
(Notarized translations should be attached for the diplomas, academic transcripts, and certificates of employment issued in a foreign language other than English.)
- e. A performance-based salary system may be applied to a newly appointed faculty member.
- f. Other details that are not specified in the present notice are in accordance with the SNU's regulations relevant to personnel affairs and faculty recruitment process standards.
- g. Contact Information:**
 - Office of Administration Office, College of Social Sciences, Seoul National University
Hyun-jun Ahn (Tel: + 82-2-880-6307, E-mail: hj_ahn@snu.ac.kr)
 - Office of the Department of Political Science and International Relations
Hosung Rah (Tel: + 82-2-880-6346, E-mail: fs96@snu.ac.kr)

March 29. 2019.

Dean of College of Social Sciences,
Seoul National University

The present notice is provided for the convenience of international applicants. If any conflicts arise between the Korean and English texts, the Korean text shall prevail as authoritative.

[Attachment] Document Submission Checklist

	Submitted document	Finalized	Detail	Notes	
1	Application for Open Faculty Recruitment	<input type="checkbox"/>	<ul style="list-style-type: none"> Apply by online (https://professor.snu.ac.kr) 		
2	Research Publications for Review	<input type="checkbox"/>	<ul style="list-style-type: none"> All files should be uploaded Submitted research publications must have been published or accepted for publication within the past three years of five years from the month to which the application deadline belongs (after May 1, 2016 or May 1, 2014), and have a total score of between 100 and 300 points(three years) or 150 and 300 points(five years). * Single- authored article: 100 points * Co- authored in a publication with two authors: 70 points * First author or specified corresponding author in a publication with three or more co- authors: 70 points * Co- author in a publication with three authors: 50 points * Co- author in a publication with four or more authors: 30 points. 		
3	Diplomas and Academic Transcripts	Bachelor's diploma	<input type="checkbox"/>	<ul style="list-style-type: none"> Certificates should be uploaded * Notarized translation should be attached for certificates issued in a foreign language other than English. 	
		Master's diploma	<input type="checkbox"/>		
		Doctor's diploma	<input type="checkbox"/>		
		Bachelor's academic transcript	<input type="checkbox"/>		
		Master's academic transcript	<input type="checkbox"/>		
		Doctor's academic transcript	<input type="checkbox"/>		
4	Certificates of Employment	<input type="checkbox"/>	<ul style="list-style-type: none"> Certificates should be uploaded * For all of employment records, certificates issued by the relevant institutions (within three months of the date of application) should be submitted. Notarized Korean translation should be attached for certificates issued in a foreign language other than English 		
5	Personal Statement	<input type="checkbox"/>	<ul style="list-style-type: none"> Documents should be uploaded 		
6	Research and Teaching Plan	<input type="checkbox"/>	<ul style="list-style-type: none"> Documents should be uploaded (The plan should include courses that may be taught and developed, as well as mid- term and short- term research plans and goals) 		
7	Full List of Research Achievements (Overall Research Achievements)	<input type="checkbox"/>	<ul style="list-style-type: none"> The SNU form should be completed and uploaded 		
8	Letters of Recommendation	<input type="checkbox"/>	<p>Letters of recommendation from two or more persons in the same specialist field should be submitted. The recommender specified in the System should be the same as in the submitted letter of recommendation.</p>	submit only those who passed stage1	

※ All the documents should be uploaded in the online faculty recruitment application system. (You don't have to send your documents by mail(post) or in person.)