

ANEXA 3

Calendar of financial support:

The university year starts on October 1st.

The grant is awarded monthly to students in the 1st (*licenta*) and 2nd (master) cycle throughout the whole academic year, the winter and spring vacation included, but not during the summer vacation.

For full-time students of the 3rd cycle (doctorate), the monthly grant is awarded throughout the whole calendar year.

Important for all scholarship holders (under- and post-graduate): *The scholarships will be suspended if the student in any education cycle repeats a year due to poor results. It may be resumed in the following academic year, after the student has successfully graduated the repeated year. The students who repeat an academic year must themselves pay for the full study fees and accommodation.*

The scholarship consists of:

- **Free-of-charge tuition,**
- **Free-of-charge accommodation** (depending on availability, accommodation will be offered free-of-charge in students halls of residence, in keeping with the higher education regulations and within the limits of the sums available for this purpose),
- **Financial support** - a monthly amount representing :
 - the equivalent in Romanian currency of 65 EURO per month, for under-graduate students (1st cycle),
 - the equivalent in Romanian currency of 75 EURO per month, for post-graduate students (master degrees and specialization) 2nd cycle,
 - the equivalent in Romanian currency of 85 EURO per month, for post graduate students (doctorate degree) 3rd cycle.

These scholarships do not cover food, international and local transport. The candidates must be prepared to personally support any other additional expenses.

2. To get all the necessary information about the scholarships (conditions, necessary documents, enrolment calendar) and to submit their application files, the candidates should apply directly to:

- **the Romanian diplomatic missions accredited to the candidate's country of origin, or of residence, or to**
- **the diplomatic mission of the candidate's state of origin accredited to Bucharest**

Applications files should contain documents in the English or French languages.

If the application files contain documents in foreign languages other than English or French, they must be accompanied by authorized translations in one of the following languages: Romanian, English or French. Generally, Romanian universities may require that all enrolment documents should be accompanied by authorized copies and authorized translations in Romanian.

It is of utmost importance to fill in correctly all forms.

A.1. In case the candidate is still studying in the last year of pre-university study, the file should contain a document (and its authorized translation) confirming the year of study and the fact that the candidate will graduate at the end of the 2017 – 2018 school year, specifying the date when the graduation diploma is issued. In case the candidate's application file is accepted, the candidate – graduate of high school or of

equivalent studies – is obliged to send to the diplomatic mission, by 17 August 2018, an authorized copy of the graduation diploma and its authorized translation or, if the case may be, a copy of the document attesting that the candidate has graduated, specifying also the date when the graduation diploma is issued. The candidates for post-graduates studies must submit all previous diplomas of studies with authorized copies of the diploma and its authorized translation.

The authorization of documents is made by public notaries in the countries of residence or by the sending diplomatic missions, as the case may be.

Compulsory Steps after Acceptance

MNE will issue a **Letter of Acceptance to Study in Romania** for the successful candidates. This letter will also mention the supplementary preparatory year, compulsory for learning the Romanian language (if applicable) and the academic institution/ institutions where the courses will take place.

In case the candidate does not specify two options in the application form and the chosen university cannot offer a place, the MNE SR may make another offer of university (same faculty), according to the availabilities of the Romanian higher education institutions. If the letter of acceptance to study in Romania contains another equivalent offer, the candidate is free to reject it.

The candidate will receive the original *Letter of Acceptance* to study in Romania as soon as possible from the diplomatic mission that submitted the file to the MFA.

After receiving the Letter of Acceptance, the candidate will contact the Romanian embassy in his/her country of origin or of residence to apply for a long stay student visa (for Romanian diplomatic missions, see <http://www.mae.ro/en/romanian-missions>) The applications must be submitted until **June 25, 2018**.

The candidate has to complete by August 17, 2018 the dossier with all the necessary documents: the **copy of the diploma and the authorized translation of the diploma or of the certificate** attesting that the applicant has graduated high school, university or an equivalent institution, issued after the submission of the application file, mentioning the date when the diploma is issued.

Between 1-15 October 2018, the successful candidates must come personally to register at the Romanian Ministry of Education, Department of International Relations and European Affairs (General Berthelot Street¹ nr. 28 -30, sector 1, Bucharest, tel. 0040 (0)21 405 62 12, fax 0040 (0)21 312 66 14).

- They will have to present **a file** containing:
 - **all original documents** contained in the initial application file,
 - **the Letter of Acceptance** to study,
 - **Passport** containing a valid study long stay SD visa.

The scholarship holders will receive a Minister's Matriculation Order to be presented upon registration at the Secretariat of the university that accepted them, together with the above-mentioned documents.

¹ <http://www.123bucuresti.ro/strazi/strada/Henri%20Mathias%20Berthelot,%20General>